



## Partnership Agreement

### Academic YEAR 2024-2025 | Summer Camp 2025

Any agency wishing to work with the school must first submit a request to the Partnership Relationship Manager ([nicu.gaibu@beausoleil.ch](mailto:nicu.gaibu@beausoleil.ch)). Without prior approval, no commission will be paid to the agency.

#### General conditions

- 1) The agency is required to take care of the full admission procedure; its responsibility extends beyond an initial information session or sending of the school brochure to the parents.
- 2) Parents should make payments directly to the school. No payments will be accepted through an agent intermediary.
- 3) Confirmation of the agent | parent relationship must be noted on the application form.

#### Academic Year Enrolments

A commission fee is paid for the first year of a student enrolment. The school will pay the commission as per the dates set below, providing the student has arrived at school and payment of full term fees have been received.

		Boarding students	Day students
Payment 1:	2023, October 1 <sup>st</sup> :	CHF 5,000	CHF 4,000
Payment 2:	2024, March 1 <sup>st</sup> :	CHF 3,000	CHF 2,800

#### Summer Camp Enrolments

The commission paid equals 10% of the cost of the camp, excluding the application fee (CHF 1,000 which is included in the camp price). The school will pay commission at the end of September after the closure of the summer camp accounts.



**Beau Soleil**  
Collège Alpin International

## Commission payments / invoicing

In order to receive a commission payment, the agency must send an invoice confirming the following information:

- 1) The first and last name of the student | camper
- 2) The term and school year | dates the student attended the camp
- 3) VAT number for agencies located in Switzerland
- 4) Bank details including:
  - IBAN
  - SWIFT CODE
  - Name of the bank
  - Bank address
  - Account holder's name
  - Account holder's address

These conditions are subject to change and are reviewed annually.